

Update Pro[®]

File Layout and Field Definitions

	Field No	Description	Field Description
Job level detail	1	Account Name	Client name (reseller client)
	2	Job ID	trackmymail job identifier
	3	User Job ID	User specific data given in the job creation process
	4	Job Title	Job Title given when creating job
	5	Version	trackmymail Version (as created within a MultiVersion job)
	6	Mail Date	Job mail date as set when creating the job
Uploaded Address Information	7	Uploaded Name	Identifies the customer's name as provided by uploaded data file
	8	Customer Unique Identifier	Unique value assigned (by client) to each record of a file
	9	Uploaded Address 1	Mail to address from the upload file.
	10	Uploaded Address 2	Mail to address from the upload file.
	11	Uploaded City	Mail to City from the upload file.
	12	Uploaded State	Mail to State from the upload file.
	13	Uploaded Zip	Mail to ZIP Code from the upload file.
Individual move information	14	COA Name	Identifies the moving customer's name as provided on the COA. Address Change Service
	15	Parsed Old Address 1	Identifies the delivery address from which the customer is moving.
	16	Parsed Old Address 2	Identifies the delivery address from which the customer is moving.
	17	Old City	Identifies the City associated with the old address.
	18	Old State	Identifies the State associated with the old address.
	19	Old Zip	Identifies the ZIP Code associated with the old address.
	20	Old Urbanization Name	Identifies an area, sector, or development within a Puerto Rico urbanization area from which the customer is moving.
	21	Old Address Type	Identifies the type of address from which the customer is moving.

USPS Old Address



USPS New Address

USPS New Address	22	Parsed New Address 1	Identifies the delivery address to which the customer is moving.
	23	Parsed New Address 2	Identifies the delivery address to which the customer is moving.
	24	New City	Identifies the city associated with the new address.
	25	New State	Identifies the State associated with the new address.
	26	New Zip	Identifies the ZIP Code associated with the new address.
	27	New Urbanization Name	Identifies the area, sector, or development within a Puerto Rico urbanization area to which the customer is moving.
	28	New Address Type	Identifies the type of address to which the customer is moving.
	29	New Combined Address	Identifies the new address components connected into a label format with extra spaces removed. It may be output in this format directly to a mailing label.
	30	Move Effective Date	Indicates the month and year that the customer's move became effective, as stated on the change of address order (format YYYYMM).
USPS codes/fields	31	Unique Mailpiece ID	The field contains the unique mailpiece identifier number presented on the ACS-modified Intelligent Mail barcode mailpiece.
	32	Sequence Number	Indicates the record sequence number within each participant code group. It is reset to 00000001 at the beginning of each group.
	33	Record ID	Indicates the origin of the ACS notification. CFS-generated COA or nixie records will contain the number "2."
	34	Move Type	Indicates the type of move on the customer's change of address order.
	35	Deliverability Code	Indicates the deliverability status of the mailpiece that generated this notification.
	36	Postal Service Site Id	Identifies CFS site that generated the ACS notification.
	37	PMB Info	Private Mail Box
	38	Class Notification Type	Identifies the mail class carried by the mailpiece that generated this ACS notification.
	39	Date Received	Indicates the date the ACS update information was received from USPS for each record
Intelligent Mail Barcode fields	40	Barcode ID	App Code portion of IMB
	41	Service Type ID	Service Type ID portion of IMB
	42	Mailer ID	Mailer ID (Subscriber ID) portion of IMB
	43	Tracking ID	Tracking ID portion of IMB
	44	Postnet	Postnet barcode (numeric values)
Optional / User Defined fields	45	User Defined 1	User specific data supplied as part of the data file uploaded to trackmymail
	46	User Defined 2	User specific data supplied as part of the data file uploaded to trackmymail
	47	User Defined 3	User specific data supplied as part of the data file uploaded to trackmymail

Update Pro® Field Values and Code Descriptions

Old Address Type (field 21)

The field identifies the type of address from which the customer is moving. The field is one alpha character.

Valid Old Address Type codes include the following:

G	General Delivery
H	Highway Contract Route
P	Post Office Box
R	Rural Route
S	Street address
U	Urbanization name
V	Highway Contract Route with box number
X	Rural Route with box number

New Address Type (field 28)

The field identifies the type of address to which the customer is moving. The field is one alpha character.

New Address Type codes include the following:

F	Foreign
G	General Delivery
H	Highway Contract Route
P	Post Office Box
R	Rural Route
S	Street address
U	Urbanization name
V	Highway Contract Route with box number
X	Rural Route with box number

Move Type (field 34)

The field indicates the type of move on the customer's COA order. The field is one alpha character.

Move Type codes include the following:

F	Family move (includes everyone with the same last name)
I	Individual move (includes only the individual)
B	Business move

Deliverability Code (field 35)

The field indicates the deliverability status of the mailpiece that generated this notification. It is important to remember that the only deliverability codes available for OneCode ACS are "K, G, W, and Q.

Deliverability codes include the following:

- a. A space: the mailpiece was matched with a COA order and new address information is being provided as part of this ACS record.
- b. A "K" or "G": the mailpiece was matched with a COA order but new address information is unknown. The values are as follows:
 - K — Customer has moved and left no forwarding address.
 - G — Customer's Post Office Box_ has been closed, and no forwarding address was filed.
- c. A "W": the mailpiece was matched with a COA order for a temporary COA. The new address information is not provided as part of this ACS record. Temporarily Away is provided in the Parsed New Address field.

Any other codes in this position identifies the mailpiece as a nixie. The field is one alpha character.

Deliverability Code (field 34) cont.

Nixie codes include the following:

A	Attempted, not known
B	Returned for better address
D	Outside delivery limits
E	In dispute
I	Insufficient address
L	Illegible
M	No mail receptacle
N	No such number
Q	Not deliverable as addressed/unable to forward
R	Refused
S	No such street
U	Unclaimed
V	Vacant
X	No such office

Note: Unlike ACS COA notification records, which include all applicable customer information previously noted, nixie notifications do not contain customer name, old address, or new address information. Therefore, a unique mailpiece identifier (or sequence number) is needed to identify the customer record.

Class Notification Type (field 37)

The field identifies the mail class of the mailpiece that generated this ACS notification. The field is one alpha character.

ClassNotificationTypecodes include the following:

A	Reserved for future use
B	First-Class Mail
C	Periodicals, Initial Notification*
D	Standard Mail*
E	Package Services*
F	Periodicals, Follow-Up Notification*

* Not provided in version 1.